

Artistic Innovative Minds
AIM
Learning Center

2024-2025 HANDBOOK

Use of Church Policies

*Please review these policies with your child. We want to make sure that we are respecting our space's policies to have continued use of the space.

1. Children are not allowed in the kitchen at ANY time.
2. There is no climbing the cafeteria poles.
3. There have been new sound boards installed in our Cafeteria area. PLEASE talk to your children about the extreme importance of not touching them. The church will hold AIM responsible for replacement.
4. There is NO RUNNING in the halls.
5. Food must remain in the cafeteria.
6. Children 8+ can be dropped off. Parents must sign and return a form prior to drop off.
7. Please use the door marked for the "AIM Entrance." Follow signage so as to not use the incorrect entrance. This entrance is the only door that should be used during AIM hours. Doors will be locked by 10:30 am and you will need to contact Tiffany, Meghan, or Liz to be let in. Please be sure you have their numbers handy in case of need.

Liz 734-358-3576

Meghan 734-255-4328

Tiffany 734-239-5855

Use of Gym Policies

1. ALL adults and children who come to AIM ANNEX on Thursdays will be required to fill out a waiver on the first day of class.
2. Please do not allow children into the Pro Shop area
3. Absolutely no children outside of class time may be in the gym
4. Children under the age of 5 will need to have a parent in the gym if they are signed up for Open Gym.
5. Absolutely no food or drinks (other than water) in the gym.

We will need parents to do a quick check and help make sure we are leaving the gym clean at the end of the day!**

Student Necessities:

- Pack students lunches accordingly. Students are not permitted in the kitchen to use the one and only microwave.
- We will have recess outside, except in extreme conditions. Please bring boots, gloves, coats, and a change of clothes on wet days.
- Each student should bring a water bottle with their name clearly marked.

Volunteer Positions and Responsibilities

We rely on parent and student volunteers to keep our space clean and safe. Each semester at registration, you will be asked to volunteer to fill some important jobs on AIM days.

Lunch/Recess Supervisor:

Help kids open anything they need, clean up spills. When a majority of kids have finished lunch, gather kids and take them to the field. Do not allow children to cross at their own will. Cross the parking lot together and keep children in the grassy area. They can take balls, mats, etc. to play with. If a child needs to come back to the building, an adult needs to walk them back. Children should not be allowed in the parking lot unaccompanied.

Cafeteria Clean up: Sweep the floor and wipe down tables. Put all tables and chairs back where they belong.

Vacuum gym: The vacuum is stored in the closet at the bottom of the stairs. Vacuum the entire gym (and stage if needed), return chairs and tables to proper places.

Bathrooms: Check to be sure the bathroom is clean. Toilets are flushed and clean, no toilet paper on the floor (sweep if needed), and no messes are on the counter.

Student volunteer: Return all gym equipment to the Read Around the Planet room. Gather other items left in the gym and take them to the cafeteria so kids can collect them at the end of the day.

Sliding Scale and Scholarship Terms of Use

AIM is committed to providing a homeschool community at a cost that is not prohibitive to families. For this reason, we offer both sliding scale tuition for multiple children, as well as limited scholarships.

To be eligible to use these benefits, we rely on families to work concessions to help fundraise. Monday AIM class slide scale tuition is available to families paying Plan A (volunteering 2 FOOTBALL concession slots.)

To receive the sliding scale on Thursday AIM classes, you must sign up for 1 EXTRA concession slot (football or other), and fulfill that commitment by December 9, 2024 to be eligible to receive the discount for the following trimester.

Concession Dates

When you sign up for a concession date, you are responsible for fulfilling that date. If you become unavailable, please find someone to substitute for you. The following are examples of possible opportunities to volunteer throughout the year.

Fall: Football Games

Winter: Basketball and/or hockey

Spring: Graduation

Financial Update

We place a high priority on maintaining transparency regarding how our community funds are utilized.

Monday AIM Expenses:

Rent \$1000
Insurance \$550
501C Costs \$185
Teachers \$6915

This means that every class AIM runs on Monday costs us \$791

Thursday ANNEX Expenses:

Rent \$1792
Teachers \$5810
Subsidizing costs for classes \$2247

We have a \$7700 deficit from last year (It was our first year!) We are so proud of what we have accomplished in just a year! We have established a 501c for AIM, ran a full year of classes, and are looking forward to expanding this year with ANNEX.

We have an amazing community of dedicated family members who have been helping us child away at our deficit, help subsidize ANNEX classes, and start building a fund for AIM in the future!

To date, we have worked: 1 volleyball game, 5 football games. As of Oct. 2nd, 2024 we have made \$6309.82!! (We have 1 football game payment outstanding).

We are so thankful for the time our community members commit to working these games. This volunteer work ensures that AIM can continue providing high quality classes, and invest in more materials and equipment for our kids as they grow!

CLASS PRICE GUIDE

It is AIM’s mission to bring high quality educational classes and opportunities to our families at an affordable price. We are also committed to keeping our costs transparent.

AIM ANNEX

*Prices are per class, with a total of 7 classes per trimester

CLASS	COST TO RUN	AIM PRICE	SLIDING SCALE	SLIDING SCALE
Robotics	\$25/child	\$15/child	\$12.50/child	--
Gymnastics	\$16/child	\$12/child	\$10/child	--
Ninja	\$16/child	\$12/Ninja	\$10/child	--
Constitution	\$10/child	\$10/child	\$9/2 nd child	\$8/ 3 rd child
Brain Boost	\$10/child	\$5/child	\$4/2 nd child	\$3/3 rd child
MARTH	\$10/child	\$10/child	\$9/2 nd child	\$8/3 rd child
Dance	\$10/child	\$12/child	\$10/2 nd child	\$10/3 rd child
ASL Movement	\$10/child	\$10/child	\$9/2 nd child	\$8/3 rd child
Open Gym	\$10/child	\$10/child	\$9/2 nd child	\$8/3 rd child

IMPORTANT NOTE: To be eligible for sliding scale tuition, families must sign up for an additional concession (3 total). This may be an extra football game, or a basketball/hockey game. Basketball and hockey game dates will be released as soon as we have them.

AIM Mondays

	Plan A	Plan B
1 Child/Full Day	\$245	\$490
2 Children/ Full Day	\$490	\$980
3 Children/ Full Day	\$588	\$1470
1 Class/Child	\$84/class/child	\$84/class/child

EduFund Concession Group

The goal of this group is to volunteer for extra concession dates as to reduce the price of extracurricular activities for our children

1. **Group Volunteering:** Families will come together to work extra shifts at concessions to raise funds.
2. **Sign-Up Process:** Dates and times for these shifts will be shared via email, and there will be a spreadsheet attached where you can sign up for available slots. You can choose as many or as few shifts as you like.
3. **Earning Shares:** For each shift you volunteer, you'll earn a "share" of the total amount raised.
4. **Credit Application:** At the end of the trimester, the total funds raised will be divided among all volunteers according to the number of shares each has earned. This amount will then be credited to your tuition bill for the following trimester.

Keep an eye on your email for the spreadsheet and any additional instructions. Volunteering not only helps reduce tuition costs but also builds strong relationships within our community!

Please return the form below to the basket at the check in table if you are interested in participating in this group.

Name

Email

Phone Number

CONCESSION INFORMATION

Breakdown of our earnings:

AIM receives 8% of total sales at our booth plus all tips

2% time and attendance bonus

Time and Attendance:

Time and attendance is very important when we are working concession booths. When you commit to a booth, your name will be entered into their spreadsheet as committed to work. All volunteers must be on time to receive our bonus. This can add up to hundreds of dollars! If you are unable to attend your slot, PLEASE reach out to another AIM member or family member to cover your spot.

Things to Know:

- **No bags, outside food, or drinks:** Please leave them in your car; they won't be allowed inside.
 - **No smoking or vaping**
- **No eating or drinking inside the concession stand:** You will have a break, and will be informed on what food and drink is provided for that day's concession workers. This food and drink will be provided at no charge.
- **Cashless transactions:** All transactions are cashless at all U of M venues. Please bring a credit card if you would like to purchase something. You must keep your receipt if you make a purchase.
- **No electronics:** Phones or other devices should not be used inside the concession stand. If you need to make a call or send a text, please step outside the stand.
- **Dress code:** Wear black or khaki pants, closed toe shoes- no flip flops or sandals. U of M shirts and hats will be provided at the stand or check in. **Do not wear green or red. This includes earrings, shoes, shirts, etc. You will be sent home**

Please return this form to AIM by October 14th 2024

Our family:

_____ I/We understand no students in the kitchen

_____ I/We understand no touching the sound boards

_____ I/We understand no climbing the cafeteria poles

_____ I/We understand there is no running in the halls

_____ I/We understand that all foods are to remain in the cafeteria, and I will be responsible to clean up food eaten outside the cafeteria by my child(ren)

_____ I/We understand Co-op volunteer requirements

_____ I/We understand concession requirements

All have read and understand the policies and expectations

Signature
